

## 2013-2014 Purchase Application & Reimbursement Form

Last revised on May 29, 2013

All items must be approved by the ASCE SDSU President and Treasurer prior to purchase. After purchases are made, attach all receipts to this document and submit within 7-days to receive reimbursement.

ASCE	
Steel Bridge	
Concrete Canoe	
Conference Committee	
Other	

**Submitted By:** \_\_\_\_\_ **Make Check Payable To:** \_\_\_\_\_

Accounting	Item & Description	Estimated Price	Actual Price	Purchase Date	Receipt (✓) (Admin)	Notes (Admin)
<b>Total:</b>		<b>\$</b>	<b>Check Amount \$</b>	<b>Check      Date</b>	<b>Check No.</b>	<b>Payee Initials</b>

\_\_\_\_\_  
Mikey Gonzalez, ASCE SDSU President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cesar Brambila, ASCE SDSU Treasurer

\_\_\_\_\_  
Date